

2018 OUR LADY OF LOURDES FALL FESTIVAL

VENDOR RULES AND POLICIES

APPLICATION PROCESS: Applications from new vendors will be accepted on a first come, first serve basis. Spaces are limited. Vendors will be contacted when a spot is confirmed. Each vendor will have the option to donate a portion of their proceeds to Our Lady of Lourdes (O.L.L.) Church. These donations will be on a volunteer basis.

APPLICATION DEADLINE: Application deadline is Thursday, September 13, 2018 by 5:00 p.m. Applications will be accepted by website, email or mail (postmarked by deadline).

SELECTION PROCESS: First come, first serve. Once all spots have been filled, applications will no longer be accepted and will be returned.

FEES: The fee for an 8 ft x 8 ft single space will be \$25.00. A fee of \$50 will be charged for 2 booth spaces adjacent to each other. Electricity will be provided at an additional fee of \$10 per space. Fees may be paid with check or money order by mail or in the office, or may be paid by credit card through the website (www.olcatholicchurch.com/festival.html) or by Paypal to olljamaica@yahoo.com (choose send to "friend/family" to avoid additional fees).

NO REFUNDS WILL BE ISSUED ONCE YOUR SPOT HAS BEEN CONFIRMED & SPOT ASSIGNED.

SPACE ASSIGNMENTS: All spaces are located on pavement or concrete. Absolutely no stakes or other objects will be allowed that might damage the ground. Vendors are responsible for leaving the areas in the same condition or better, as when they arrived. All spaces are vehicle accessible, for setup, after 8:00 am on Saturday. Vendors are responsible for their own tents, tables and displays. Do not leave any garbage or refuse at your booth. At the end of day, bring rubbish to the festival dumpsters at the northeast corner of NW 4th Avenue and NW 1st Street.

1. We are a family, friendly non-profit organization-absolutely no inappropriate displays or products.
2. All vendors are responsible for liability insurance and compliance with any and all requirements of the State of Texas.
3. O.L.L. is not responsible for any accidents or damages to vehicles, equipment or persons while on O.L.L. property.
4. No craft vendor vehicle or trailers will be permitted to park anywhere within the festival area. There will be no exceptions. Parking is located to the west of the festival area.
5. Vendors are responsible for leaving a clean area at closing. Failure to do so may result in a fee and rejection of future applications.

2018 O.L.L. FESTIVAL VENDOR APPLICATION

By mail or person, send completed application to: Dorothy Hall c/o: OLL Church 108 N.W. 4 th Avenue Mineral Wells TX 76067 Enclose cash, check or money order.	By email, send completed application to: Dorothy Hall dotcomortiz@yahoo.com Pay by PayPal to olljamaica@yahoo.com & reference Vendor Name. (Select "friend/family" to avoid extra fees.)
Registration is also available on the website at www.ollcatholicchurch.com/festival.html	

***** Application Deadline: September 13, 2018 at 5:00 pm *****

Please select one or more selections below to reserve your space:

_____ Single Space (8x8) \$25 _____ Double space (16x8) \$50 _____ Need Electricity \$10/space

_____ I would like to donate a portion of my proceeds to OLL Church. (see Dorothy Hall for details)

- ❖ Festival Date/Time: September 15, 2018, 4:00 pm to 10:00 pm.
- ❖ There are no guarantees for a space location. The OLL Festival Committee reserves the right to change space assignments as necessary.
- ❖ The OLL Festival Committee reserves the right to reject any application.
- ❖ No refunds will be issued once spot is confirmed and assigned.

Please list the items you plan to sell:

Name: _____

Business Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Contact Person: _____

I have read and agree to the rules and policies of the 2018 OLL Fall Festival.

Signature: _____ Date: _____

Will pay by: _____ Check/Money Order _____ Paypal to olljamaica@yahoo.com

******Returned checks will negate the above registration******

******All return checks will be assessed a service charge of \$30.00******